Bard College Berlin
A LIBERAL ARTS UNIVERSITY

AUDITING REQUEST FORM

Auditing is not currently allowed in Bard College Berlin courses. In exceptional cases, a course instructor may submit a petition requesting that a student be given permission to audit a course. The instructor should complete the below form, providing a statement in support of the request to audit the course, and submit the form to the College Registrar. If permission is granted, the student must undertake to attend all classes and complete all reading work for the course, and auditing will be registered on the transcript (R=registration credit). Failure to meet auditing requirements will be recorded on the student's transcript, and permission to audit a course will not be granted a second time. Auditing is not permitted in language classes under any circumstances.

Student Surname: ____________________________ Student Name: _____________________________

Program:______________ Year: _________________ Semester: ☐ Fall ☐ Spring

Course to be audited: _____________________________ _____________________________ ___________________

Statement in support of request:

____ ___________________________________

Course Instructor (Name & Signature) Date

____ ___________________________________

Dean of Academic Affairs Date

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Office use:

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Date received Date processed Processed by